President James Wiser called the meeting to order at 3:53 p.m. President Wiser mentioned that in order to maintain our non-profit status, the business meetings are very important. Copies of the agenda and the financial balance sheet were distributed to the meeting attendees.

Treasurer Henry Terrill certified that a quorum was present.

Wiser asked Bob Turner, of Harding School of Theology, to lead the opening prayer.

Introductions were made of first-time attendees. Holly Matthews was the only first-time attendee. Wiser asked who has attended the most CCL conferences. The consensus was that Henry Terrill was probably the one who has attended the most. Becky Vickers was at the very first conference, and this is the second time the conference has been held at Lubbock. The first time the conference was at Lubbock was in 1996.

Wiser called for approval of the 2010 meeting minutes as posted online to the CCL web site at http://www.faulkner.edu/o/ccl. With no corrections or additions made, the motion to approve the minutes was made by J.J. Compton, and seconded by Ruth Carlock. The motion carried by voice vote.

The Nominating Committee Report is only for the RSI (Restoration Serials Index) board. All the officers for CCL will remain in office for another year. Next year we will be conducting elections for CCL officers. Two additional people need to be added to the RSI board. This will be discussed later during the standing committee report segment of the meeting.

Henry Terrill presented the treasurer’s report. The balance of the CCL account fund is $6,761.82 as of May 18. $2400 was spent for Craig Beard’s annual fee for his RSI technical editing work, and $285 was spent for a software upgrade which was done in the fall of 2010. The current balance for the Geneva Hoover Scholarship Fund is $13,196.58. There were two donors during the past two years, one who gave $10 and one person who gave $1,000 for a total added of $1,010. These two donors plan to continue giving these amounts each year as long as possible. The Scholarship Fund is earning a quarterly dividend of between 7-8 percent interest, so the fund is growing. The goal for the fund is $70,000 so that someday the fund can support a $2,000 scholarship award each year from the interest alone. Henry will accept donations for the Scholarship Fund at any time. Wiser called for a motion to accept the Treasurer’s Report. Hope Shull moved to accept the report, Lee Anne Paris seconded the motion, and the motion passed by voice vote.

Wiser announced that Henry is retiring from Harding this year, but not yet from CCL. He has agreed to remain a part of CCL for at least one more year, and CCL is greatly indebted to Henry for his many years of service.
The Executive Committee met yesterday, and Tamie Willis skyped into the meeting, so all of the officers were present. The main piece of business was setting the agenda. This is a slower year for business to be conducted, since officer terms are for two years and we will not be having elections until next year.

Barbara Kelly gave the web site report and showed examples of the proposed new web site pages in lieu of Angie Moore and Alan Kaye who could not be at the conference. Barbara stated that it is very difficult to make the present web site better. Angie and Alan consulted with Tamie Willis and a few other CCL members and it was decided that Dream Weaver, which Faulkner purchased, would be used in order to create a new web site. Alan Kaye is the Faulkner web site librarian. Alan and Angie are working on the design of the new web site. Barbara showed a proposal of what the front page will look like (if CCL members approve). She also showed some of the home page features. Colors can be whatever we decide to use. Alan was thinking about making the CCL web site more closely match the CCL Proceedings Journal site. The site is driven by CSS – Cascading Style Sheets, and it has three JavaScript snippets on the home page. The style began with three columns of equal width, but then the designers decided on making the center column wider, but we can just have two columns if we wish. Barbara presented her idea of having each of our libraries represented in the randomly changing pictures on the home page. The sub pages will have drop down boxes with sub indexes and footers, and we can have sub pages within the footers. The web site designers want input from other CCL members on appearance, functionality, etc. We will need to choose a URL. A suggestion was made for the home page to contain links to the institutions who are members of CCL. Discussion followed about the design of the web site. Barbara reiterated that suggestions are welcome for the design of the site. Faulkner is hosting it, but they welcome input from other CCL members. We can purchase software for $600 that will make it easier to work with the site, but we can do without it. Members should contact Angie Moore or Alan Kaye at Faulkner with suggestions. A suggestion was made that the link to the new web site be e-mailed to CCL members for their consideration.

Carisse Berryhill presented a report on the West Texas Digital Archive. She reported that the archive, which has been worked on for a very long time, is finally live. The CRS (Center for Restoration Studies) is held within the archive. The CRS archive is a great site for restoration studies. It is searchable by title, author or date. Many materials in the archive are available for free downloads, but there is a charge for some items. The archive is being rapidly revised and dozens of collections have been added. This has been a collaborative project conducted among five libraries. There are not just photos and texts, but there are also recordings available such as the Lemoine G. Lewis recordings.

J.J. Compton reported for the Scholarship Committee, saying that there was only one applicant for the scholarship. The applicant is Jonathan Harrison who works at the Beaman Library at Lipscomb and is taking classes through a school in Florida. He had a very good application, and so he is our scholarship winner. Wiser called for a motion to approve the scholarship award. Carisse Berryhill moved that we approve the award, Karen Hendrick seconded the motion, and the motion passed.
The RSI Board Report was presented by Mark McCallon. Mark said he was slated to rotate off the Board as chairperson, but because of the work being done with the upgrade, he proposed that he remain as chairperson for another year. J.J. Compton moved that Mark remain as chairperson, Jim Womack seconded the motion, and the motion passed. Lisa Burley and Tamie Willis have been nominated for the RSI Board. Wiser called for a motion, Myron Schirer-Suter moved that their nominations be accepted, Jim Womack seconded the motion, and the motion was approved. Mark reported that the RSI Board met yesterday afternoon and had a really good meeting. Since the RSI Board is no longer publishing the index in print, and the index is fully online, there is no income for subscriptions, but there is also no expense for printing. The current balance in the RSI account is $2,662.70, and the RSI Board decided to move that money to the CCL fund, and so Mark presented Henry with a check yesterday for the entire amount of $2,662.70. The Board is working to upgrade the RSI software, working with the ACU IT department as well as with Marsha Harper and other CCL members. The Board is hoping that the upgrade will be finished by the summer. ACU is committed to hosting RSI on their servers. Mark encouraged current indexers to continue their work and said that new indexers are needed. Wade Osburn will be sending an e-mail to CCL members at moderate size and larger institutions to find go-to people to help Wade recruit and train new indexers. If there are any new titles anyone feels should be included in the RSI indexing, e-mail Wade.

Old Business:

Next year the 2012 conference will be held at Lipscomb University in Nashville, Tennessee, in 2013 plans are for the conference to be at Freed-Hardeman University in Henderson, Tennessee, and for 2014 the proposed site for the conference is Harding School of Theology in Memphis, Tennessee.

New Business:

Yesterday the Executive Committee made the decision to keep the dues structure the same for at least another year. We are okay financially and with the expectation of no large outlay of expenses decided that there was no reason to raise the dues. Individual dues of $20 and the institutional dues, which are on a sliding scale, will stay the same as they have been. Wiser called for a motion to approve this, and Lee Anne Paris moved that the dues structure remain the same. Lisa Burley seconded the motion, and the motion passed.

J.J. reported that she is rotating off the Scholarship Committee. Membership in this committee entails a three-year commitment. She said that Lisa Burley will be the chair of the committee, Sheila Owen will continue on the committee, and a volunteer is needed for the third person. Anna Letia Moss volunteered to be on the committee, and J.J. moved that Anna Letia be approved to be the new committee member. Sheila Owen seconded the motion, and the motion passed.

For the CCL Proceeding Journal, another volunteer is needed to work on that committee. J.J. said that she had agreed to a three year term, and will be beginning her third year, so she would like to train the new person during the coming year. Jennifer Kearney volunteered to be on that committee. J.J. moved to approve Jennifer Kearney being on the committee, Erin Adams seconded the motion and the motion passed.
J.J. proposed that we hire Ryan Farthing, a student at OCU who is very good with computer design, to improve the CCL Proceeding Journal site. He would work on the journal for $15 an hour, and J.J. proposed that we spend up to $500 for Ryan to do this work on the journal. President Wiser suggested that this discussion should take place later on during the year via e-mail communication.

Bob Turner introduced a new journal which is free to read online, called Missio Dei. It is peer reviewed, good quality, out of the Stone-Campbell tradition. This is a print on demand journal, but if you think your institution would be interested, they can set up a traditional delivery instead of the print on demand. Bob asked that we spread the news about the new journal and they need some libraries to subscribe so that they can survive. The web site is www.missiodeijournal.com

Bob also announced that Don Meredith could not be here because he is on a cruise with his wife, but Bob will be taping video greetings at the conference for Don's 70th birthday, which will be on September 11, 2011.

President Wiser announced two more retirements besides Henry’s. Henry’s last day at Harding is June 30, 2011. Mark Tucker, Dean of the ACU library, is retiring on October 31, 2011 and moving to Nashville. ACU's new library dean is John Weaver, who is beginning his work at ACU on August 10, 2011. David Howard, long time serials librarian at Lipscomb, is retiring on May 31, 2011 from full-time work, but will continue working part-time for a time in order to train new personnel.

President Wiser thanked the Lubbock personnel for hosting the conference.

Wiser called for a motion to adjourn the meeting. J.J. Compton moved to adjourn, Karen Hendrick seconded the motion and the motion passed.

The closing prayer was led by Craig Churchill and the meeting was adjourned at 4:50 pm.