President Ann Dixon called the meeting to order at 9:02 A.M.

Treasurer Henry Terrill certified that a quorum was present.

Craig Beard of the University of Alabama at Birmingham led the opening prayer.

President Dixon said that this has been a great conference, and she thanked the library personnel at HST for all their hard work on the conference.

Dixon said that the 2013 meeting minutes were sent out through the listserv to CCL members. With no corrections or additions the 2013 minutes were approved.

Treasurer’s Report

Treasurer Henry Terrill presented the treasurer’s report.

Income during the 2013 fiscal year from institutional dues was $2,150.00 and income from personal dues was $1,222.50. At the 2013 meeting, there was discussion about the projected shortfall that would probably happen if there were no increase in dues. Some of the members from the larger institutions pledged to donate during the coming year in order to help prevent this from happening. Henry reported this year that $750.00 has been donated anonymously to the general fund in order to help prevent expenses being more than our income. With this $750.00, the total income for the 2013 year was $4,122.50. Total expenses for the 2013 fiscal year were $3,751.49, leaving a net income balance of $371.01.

The projected income for the 2014 fiscal year was $3,337.50, which added to the balance of $371.01 would give us a total of $3,708.51. The expenses for 2014 may range from $3,650.00 to $4,650.00 which would keep us either in the black by $58.51 or in the red to the tune of $941.49.

Henry reported that in May of 2013 the scholarship fund total was $30,975.00, and by meeting time the fund had grown to $40,875.05. The scholarship fund is invested into 2 different funds in order to give it more diversity. The endowment goal for the scholarship fund is $70 to $75,000 before drawing annual interest for the scholarship.

President Dixon called for a motion to approve the treasurer’s report. Myron Schirer-Suter moved to approve the report; Ruth Carlock seconded the motion, and the motion passed by voice vote.

President Dixon called for a vote on keeping the dues the same for another year. Hannah Wood moved that we keep the dues the same, and Lisa Burley seconded the motion. The motion passed by voice vote.
Executive Committee Meeting Report

The Executive Committee met last night. Since Henry Terrill is stepping down from the office of treasurer, we will need a new treasurer and that person is required to be a resident of Arkansas. Ann announced that Brenda Breezeel has agreed to take on this job, and the Executive Board is in favor of this. President Dixon called for a motion to approve this appointment. Lee Anne Paris moved that we approve Brenda Breezeel as our new treasurer and Craig Beard seconded the motion. The motion carried by voice vote and Henry handed over the checkbook and other paperwork to Brenda. Ann said we appreciate Henry’s 13 years of trustworthy work as our treasurer.

Another conversation that happened in the Executive Committee Meeting was about establishing a new standing committee for the website. Our website has been hosted at Faulkner, with Barbara Kelly and Angie Moore working with it, but it is costing us $160 a year, and it puts a burden on one institution all the time, instead of the burden being shared. There has been discussion about hosting the website with WordPress, and this has not been completely resolved, but is still being considered.

President Dixon spoke about how it is expected these days for an organization to have an online presence, and it would be easier each year for the institution which is hosting the annual conference to post things about the conference to the website if one of their people were on the committee for that year. Dixon proposed a committee consisting of the Vice President / President Elect as the chair and 2 other members who would rotate on and off the committee. The members would be selected by the President and the Executive Committee. Discussion followed on details about the website and how to move forward. There was discussion about LibGuides, WordPress and who would have permissions to post to the site. A question was asked about whether or not this would need to be changed in the CCL By-Laws. President Dixon said that she thinks it will need to be changed in the by-laws since it will be a standing committee. Ann Dixon moved that we create a standing committee for the CCL web site, and AnnaLeta Moss seconded the motion. The motion carried.

Standing Committee Reports

Nomination Committee Report

Ruth Carlock announced the candidates for election. Lisa Burley and Barbara Kelly are candidates for the Vice President / President Elect office, and Elizabeth Heffington and Sheila Owen are candidates for Secretary. Ann asked if there were any other nominations from the floor at this time, but there were none. Voting was done on secret ballot. Later on, after the votes were counted, Ruth reported that Barbara Kelly is our new V.P./President Elect and Sheila Owen will be our new secretary.

Scholarship Committee Report
AnnaLeta Moss reported for the committee, and said the committee had received several applications for the scholarship. She announced that the scholarship is being awarded to Kate Scherer from Harding.

AnnaLeta Moss will rotate off the scholarship committee, and James Mitchell will now be on the committee.

**RSI Board Meeting Report**

Mark McCallon gave the report on the RSI Board Meeting. Mark will be stepping down after 6 years as chair but will stay on the Board. Marsha Harper will move to an ex officio capacity. Bob Turner agreed to serve as chair for a 3 year term. Wade Osburn is stepping down as managing coordinator after serving for several years, since he now has more responsibilities at Freed-Hardeman, so the Board is looking for a managing coordinator. Wade will continue on the Board, and 2 new members are being invited to be on the Board. These new members are AnnaLeta Moss and Gerald Cox. Craig Beard moved to approve Wade, Anna, and Gerald being on the Board, and Lisa Burley seconded the motion. The motion passed.

Wade said RSI needs indexers for several titles and some indexers have gotten behind on getting their indexing done, so he wanted to encourage this work to continue. Bob Turner suggested that there be an incentive for indexing such as a free conference registration. Lisa Burley explained how this would work, and Wanda Dickey moved that we award the most productive indexer with a free conference registration. Lisa Burley seconded the motion and the motion passed by voice vote.

There has been a request to index Misseo Dei, a free online publication. Bob Turner agreed to index this title.

Mark said that RSI is still working with Riley Wills as the current programmer. The search engine is pretty outdated, and you may have to search twice before getting good results. Mark has asked Riley to give him his proposal for upgrading the search engine.

There are about 9-10 journals that are not presently being indexed, so we can use more indexers. If you are interested in being the managing coordinator, contact Mark.

**Old Business**

President Dixon announced that since Wade Osburn at Freed-Hardeman University in Henderson, Tennessee said they won’t be finished with their building renovation yet, the conference will not be held there until 2016. Dixon asked that if anyone is interested in hosting for 2015 that they talk to her later on.

**New Business**

There was no new business.
Informal Institutional Reports

Ruth Carlock from York College reported on Leo Miller’s recovery and that YC will soon have a new fine arts building.

Jean Waldrop reported that she will be the new library director at Harding University and Whitney Hammes will work in public services. Harding has built a new extension on the science building and they have a brand new nursing building.

Ken Gunselman from Mid-Atlantic Christian University reported that the school received their first ever one-million dollar donation, which will be used for improvements on campus.

Wanda Dickey of Florida College reported that the library is now open until midnight, and the library got their highest rating ever from students, a score of 5 out of 6.

Barbara Kelly from Faulkner University reported that they now offer a doctorate in Biblical Studies, they have built a new apartment building, and they now have football, since about 2008.

Tamie Willis of Oklahoma Christian University told about Lee Ann Paris’s new position with the school as an associate dean for accreditation and course scheduling. Chris Rosser has been working on a pilot program with a flip classroom for library instruction, and J.J. Compton has been working closely with the nursing online program.

Mark McCallon reported that Abilene Christian University will be constructing a new science building and a new football stadium. The graduate school will be moving into the third floor of the library, so the library staff will be moving the library books into compact shelving on the lower floors.

Carolyn Wilson from Lipscomb University said that there are renovations happening on many buildings on campus, as well as a new science building being built. Carolyn plans on retiring this coming summer.

James Mitchell of Freed-Hardeman University reported that their new library is slated to be finished in the fall of 2015. The new library will be double the present size of the library and will include a tutoring center. Campus beautification is going on now and the university will soon be opening a new campus in Dixon, Tennessee.

Don Meredith of Harding School of Theology gave much credit to Evelyn Meredith, Sheila Owen and Bob Turner for planning this conference. Don described a shelving project to get reference books re-shelved on counter top high shelving. This project included a large amount of weeding work that was done.

Melissa Nykanen from Pepperdine University reported on their library renovation which includes a library instruction room with half-circle tables. The room is called a “digital learning lab” where laptops can be plugged in to project to larger screens in the classroom.
Announcements

President Ann Dixon said it has been a pleasure to be president and she thanked everyone for the opportunity. She said that at the end of the meeting Myron Schirer-Suter will take over as president.

President Dixon thanked the library staff of Harding School of Theology for hosting the conference.

First-time conference attendees were introduced. Whitney Hammes is here from Harding and Donna Itson came from Faulkner.

Henry Terrill led a closing prayer.